

# Rudolf Steiner College

## Workforce Investment Act Funding Information

### Introduction \*

The federal Workforce Investment Act (WIA), which superseded the Job Training Partnership Act, offers a comprehensive range of workforce development activities through statewide and local organizations. Available workforce development activities provided in local communities can benefit job seekers, laid off workers, youth, incumbent workers, new entrants to the workforce, veterans, persons with disabilities, and employers.

The purpose of these activities is to promote an increase in the employment, job retention, earnings, and occupational skills improvement by participants. This, in turn, improves the quality of the workforce, reduces welfare dependency, and improves the productivity and competitiveness of the nation. California will receive approximately \$454 million from the federal government this year to provide services for adults, laid-off workers, and youth.

### Services

Eligible adults must be age 18 or older. While eligible laid-off workers are generally individuals who have been terminated from their last employment and are unlikely to return to their previous industry or occupation, displaced homemakers and self-employed individuals also may qualify for these services. Adult and laid-off worker services are provided through locally-based One-Stop Career Centers. Comprehensive One-Stop centers provide access to a full range of services pertaining to employment, training and education, employer assistance, and guidance for obtaining other assistance. While WIA requires One-Stop centers to provide specific services, local areas may design programs and provide services that reflect the unique needs of their area.

One-Stop centers use varied strategies in providing the appropriate services to meet the needs of their customers:

- **Core Services** are available and include, in part, labor market information, initial assessment of skill levels, and job search and placement assistance.
- **Intensive Services** are available to eligible unemployed individuals who have completed at least one core service, but have not been able to obtain employment, or employed individuals needing additional services to obtain or keep employment that will lead to personal self-sufficiency.
- **Training Services** are available to eligible individuals who have met the requirements for intensive services and have not been able to obtain or keep employment. Individual Training Accounts are established to finance training based upon the individual's choice of selected training programs.

The [California's Eligible Training Provider List \(ETPL\)](#) was established in compliance with the Workforce Investment Act. The purpose of the ETPL is to provide **customer-focused** employment training for adults and dislocated workers. A customer is defined as any individual seeking job search assistance or training. Training providers who are eligible to receive Individual Training Accounts through WIA Title I-B funds are listed on the ETPL.

Rudolf Steiner College (RSC) has met the federal and California State requirements to qualify as an eligible training provider. Numerous RSC certificate-granting programs are listed on the State eligible training provider List:

<http://etpl.edd.ca.gov/WiaEtplTP.asp?Pg=0&txtProvr=rudolf+steiner+college&cboCnty=&txtCity=&cboDlvry=&cboCost=&cboFinclAid=&cboAccess=&cboAddtlServ=&btnSubmit=Submit>

\* *Excerpt from the California Employment Development Department website:*  
[http://www.edd.ca.gov/Jobs\\_and\\_Training/Workforce\\_Investment\\_Act.htm](http://www.edd.ca.gov/Jobs_and_Training/Workforce_Investment_Act.htm)

## **How Does a Student Access WIA Training?**

In general, applicants are assessed to determine suitability and eligibility. Suitability refers to a number of variables including basic English and math skills, general aptitude for a particular career, financial security etc. Eligibility refers to whether a person qualifies for training based on specific WIA criteria. WIA training is not an entitlement program; completing all phases of the assessment process does not guarantee funding for training. This process takes time. Students should allow a minimum of 4-6 weeks to complete the application process.

Approved programs lead to an employment goal, and should award graduates with a certificate. Typically, the scholarship term duration is one year.

STEP ONE: Student should visit their local One-Stop/Career Center Provider and complete an intake application. Everyone is eligible for Core Services, which include services such as: job search assistance, computer access, resume development etc.

To locate a One-Stop Career Center nationwide go to the website:  
[www.careeronestop.org](http://www.careeronestop.org).

If the student resides in the State of California, the One-Stop Career Center closest to them can be found at the following website:  
[http://www.edd.ca.gov/Jobs\\_and\\_Training/pubs/osfile.pdf](http://www.edd.ca.gov/Jobs_and_Training/pubs/osfile.pdf).

STEP TWO: At the first, or a subsequent visit, the student should inquire about possible financial support for vocational training. Each One-Stop Career Center has a different application process and eligibility determination.

STEP THREE: The student will then complete the WIA Training application/approval process applicable to the local One-Stop Career Center.

Example:

1. Register for Core services
2. Request WIA training – The maximum Scholarship Award amounts (commonly referred to as cap) varies by One-Stop Career Center.
3. Attend WIA Training Orientation and/or take CASAS test. The CASAS test is a basic skills test to assess math and reading levels.
4. Complete basic information packet which may include, but is not limited to: personal information and training/career goal statement, resume, master application, career assessment etc.
5. Meet with case manager to discuss suitability and eligibility. Additional documentation such as paystubs, Unemployment claims (UI), budget information etc. may be requested.
6. Complete Individual Training Account (ITA) information packet. The customer is required to investigate various training providers to determine the program to best meet the personal training goals. In addition, applicants are expected to interview employees already in the field and potential employers.
7. Upon approval, student will work with Case Manager to finalize contracts and coordinate communication throughout the training.

## Unemployment Insurance

Individuals receiving Unemployment Insurance may be eligible to continue receiving benefits through the California Training Benefits. To explore eligibility criteria, review the following Fact Sheet: [http://www.edd.ca.gov/pdf\\_pub\\_ctr/de8714u.pdf](http://www.edd.ca.gov/pdf_pub_ctr/de8714u.pdf).

## **Acronyms**

CTB – California Training Benefits

EDD - Employment Development Department

ETPL Employment Training Provider List

ITA - Individual Training Account

LTPL – Local Training Provider List

SETA – Sacramento Employment and Training Agency

TE – Training Extension

UI Unemployment Insurance

WIA – Workforce Investment Act